

Local Youth Network Management Group Record

Trowbridge and Wider Area

Area	Trowbridge				
Date	25/10/2016	Times	16:30-18:30	Venue	Civic Centre, Trowbridge
Due to be Present	Emma Drage – Local Youth Facilitator Hayleigh Bell – Leisure Manager – Town Council 3 young people Tracey Sullivan – Arts Director Lance Allan – Town Clerk – Acting Chair Lindsey Millen – TCAF Hayleigh Bell – Active Trowbridge Abdel Boutarfas Cllr Dennis Drewett – Area Board representative David Baker				
Apologies	Tom Llewellyn – Engagement Officer - Selwood Housing Matthew Till – Police Simon Partington – Police Carrie Creamer – WYAP				
Agenda Items					
1	Welcome and Apologies – who is who				
2	Youth Applications: T-Caf				
3	Procurement of sporting services				
4	New scoring sheet				
5	Grants & budget update				
6	Future dates, times and venues				
Decisions					
1	To recommend to the Area Board to fully fund the T-CAF funding application				
2	To recommend to the Area Board that they procure Active Trowbridge to provide the alternative activities during the half term and summer holidays.				
Discussions					
1	Lindsey declared a conflict of interest and left the room at the point of the application being discussed Lance Allan and Hayleigh Bell declared a conflict of interest regarding the procurement and left the room while the discussion took place.				
2	The members all welcome the new people that have come to the group				
3	The application was discussed in great length, the group felt the application was not completely clear, however the applicant did express that the system crashed on her twice while writing the application after spending 6+ hours on it. The group discussed the location of the drop in sessions, and agree the school is a suitable location, and would like to see the project in the other schools in the future. The group also discussed what detached youth work meant to establish the importance of the lanyards and waterproofs.				

	<p>The group invited the applicant in to establish why having trained youth workers are important and why they cannot do the projects with the qualifications that they currently have.</p> <p>It was discussed that it is great that there is an organisation willing to take on this work for the Community Area</p>
4	<p>The Group discussed the different sporting providers for the procurement opportunity in great detail and length. The group felt that as Active Trowbridge are embedded in the Town and know the locations that they should be awarded the procurement. Also the group were concerned about how the coaches would cope with any challenging behaviour, however Active Trowbridge will be working in partnership with a youth worker to ensure the sessions runs smoothly.</p>
Actions	
1	For the applicant to make their application clearer
2	For Active Trowbridge to send in the procurement form before the date provided to them
Date of Next meeting:	Tuesday 20 th December: venue TBC – 16:30 – 18:30
Notes Taken By:	Emma Drage – Local Youth Facilitator - Wiltshire Council
Date:	26/10/16